

# Cyngor Cymuned Carreghofa Community Council

## Minutes of the Annual General Meeting held on Tuesday 31 May 2016 at Llanymynech Village Hall

Present:

Cllr. F. James (in the Chair)

Cllr. C Backshall

Cllr D. Borthwick

Cllr M. Connell

Cllr. C Jones

Cllr R McCluskey

Cllr B Richardson

Cllr A Jones – County Councillor

In attendance: Mr. M Donkin – Clerk to the Council

### **1. Apologies for Absence**

Cllr. Thornycroft - on holiday

### **2. Election of Chairperson**

The Clerk asked for nominations for Chairman; Cllr Thornycroft was proposed by Cllr James and seconded by Cllr Backshall. There being no other nominations Cllr Thornycroft was confirmed in office.

### **3. Election of Vice-Chairperson**

Cllr James was nominated as Vice-Chair – proposed by Cllr Backshall, seconded by Cllr Jones. There being no other nominations Cllr James was confirmed in office.

### **4. To appoint standing committees, sub committees and working groups and representatives to sit on outside bodies**

The following councillors were appointed:-

#### 4.1 Amenity Committee:

Cllrs Backshall, Connell, McCluskey and Richardson

#### 4.2 Highways and Byways

All councillors sit on this committee

#### 4.3 Devolved Services Sub-Group

Cllrs Backshall, Jones, Borthwick and Mr M. Connell

#### 4.4 Montgomery Council Forum

Cllr Thornycroft

#### 4.5 National Grid

Cllrs Thornycroft, Backshall and Richardson.

#### 4.6 Representative on Carreghofa School Governing Body

Cllr Backshall said that he is retiring as a governor with effect from September 2016 and a new representative from the Council would be needed. He said that the post requires commitment to 6 meetings per year plus serving on sub-committees and monitoring what goes on in the school. He informed the meeting that he is currently (as Chair of Governors) dealing with a staffing matter and may remain beyond September if the matter remains unresolved.

Cllr Borthwick expressed an interest in serving in this capacity and was proposed by Cllr Backshall and seconded by Cllr Jones with all agreeing.

#### 4.7 Ty Gwynt Wind Farm

Cllr Connell

#### 4.8 One Voice Wales

Cllr Backshall

#### 4.9 Village Hall

Cllr Jones.

#### 4.10 Burial Board

Cllrs James and Jones agreed to continue. Cllr Backshall had agreed to serve on a temporary basis during 2015/2016 and agreed to serve for another year.

#### **5. To delegate functional powers to the clerk to act in respect of urgent business arising between meetings**

This was proposed by Cllr McCluskey, seconded by Cllr Borthwick, and agreed unanimously.

#### **6. To adopt the End of Year Financial Statement**

The Financial Statement had been adopted by the Council at its meeting on Tuesday 26<sup>th</sup> April and the adoption was ratified by the Annual Meeting. Proposed by Cllr Connell, seconded by Cllr Richardson and agreed unanimously

#### **7. To review standing orders**

Standing Orders were reviewed. No change is necessary. Proposed Cllr Borthwick, seconded Cllr Backshall and agreed unanimously

#### **8. To review the council's donations policy, council's investment policy and risk assessment document**

The above documents were reviewed and adopted as follows:-

Donations Policy: Proposed Cllr Backshall, Seconded Cllr Borthwick

Investment Strategy: Proposed Cllr Borthwick, Seconded Cllr McCluskey

Risk Assessment: Proposed Cllr Connell, Seconded Cllr Borthwick

All were agreed unanimously

**9. To consider a chairman's allowance**

An allowance of £50 was proposed by Cllr Jones, seconded by Cllr Borthwick and agreed unanimously

**10. Independent Remuneration Panel for Wales**

The Vice-Chair allowed the introduction of this item, not registered on the agenda. Cllr Backshall reminded the meeting that Section 10 of the above document set out determinations providing guidance on the amounts that can be claimed for travel and subsistence (Determinations 46 – 54) and other allowances together with rules for publishing this information. (Determination 10.10)

Cllr Richardson proposed that Council accept the Determinations as set out by the Independent Remuneration Panel. This was seconded by Cllr Backshall and agreed unanimously.

**11. To receive the Annual Report**

Council received the Annual Report as set out in the papers for the meeting. Cllr James thanked the Clerk for his work in compiling the report.

**12. To set the date for the next Annual General Meeting**

2017 is an election year and the Annual Meeting must be held within 14 days of the elections. Council therefore agreed that the next Annual General Meeting would be held on Tuesday 16<sup>th</sup> May at 7.00pm at Llanymynech Village Hall.

Approved by Council as a correct record:-

Proposed: \_\_\_\_\_

Seconded: \_\_\_\_\_

Signed: \_\_\_\_\_ Chairman

Date: \_\_\_\_\_